Message from the Chancellor

Safety and security at the University of Minnesota Duluth are of the utmost importance to us. Whether you work, study, or live at UMD, the university needs your cooperation and active participation to create a safe campus.

Be alert, and if you observe a public safety problem or a possible crime, don't hesitate to report it.

Our staff is available to serve you 24 hours a day, seven days a week. We strive to provide a safe and secure campus environment by protecting and providing assistance for students, faculty, staff, and visitors.

Thank you for joining us as we keep our campus safe.

Lendley C. Black
University of Minnesota Duluth Chancellor
The University of Minnesota Duluth is committed to building a safe, respectful, inclusive, and healthy campus community.

Table of Contents

University of Minnesota Duluth Police Department ........................................................... 1
UMD Police, Crime Prevention, Public Log

Crime Reporting and the University’s Response................................................................. 2
Crime Reporting, Crime Statistics, University Response to Crime Reports,
Monitoring Off-Campus Activities, Timely Warning Issued

Emergency Response and Notification ................................................................................ 5

Services and Resources......................................................................................................... 7
Access to Campus Facilities, Access and Security in Residence Halls and Apartments,
Campus Lighting, Emergency Telephone Access, Parking Facilities, Escorts, Crime Prevention and Educational Programs, Violence Prevention Education, Sex Offender Registration

University of Minnesota Duluth Policies and Procedures................................................... 9
Student Conduct Code

University of Minnesota Policy Statement on Sexual Assault, Stalking, and Relationship Violence................................................................. 10
Definitions, Responsibilities, Responding to Incidents of Sexual Assault, Stalking and Relationship Violence: Administrative Procedures, Victims/Survivors, University Employees and Students (when informed of an incident of assault), University Offices Receiving a Report, The Discipline Process, Student Hearings, Drug and Alcohol Policy, University of Minnesota Duluth Office of Housing and Residential Life, Missing Person Policy and Procedure, Bias Incidents and Hate Crimes, Possession or Carrying of Weapons

Definitions ............................................................................................................................. 20
Criminal Offenses, Sex Offenses, Hate Crimes, Illegal Weapons Possession, Drug Abuse Violations, Liquor Law Violations, Other Definitions, Locations

Crime Statistics ..................................................................................................................... 24
Crime Charts, Records Retention

University of Minnesota Duluth Annual Fire Safety Report .............................................. 26
Residential Life Fire Safety, Fire Safety, Student Housing Evacuation Procedures,
Education, Fire Reporting, Fire Statistics 2011 Calendar Year, Fire Log
University of Minnesota Duluth Police Department

UMD Police
The University of Minnesota Duluth Police Department (UMDPD) serves the UMD campus, the surrounding area, and is responsible for safety and security at all property owned by the University of Minnesota Duluth. The department seeks to maintain a staff of ten full-time licensed police officers who provide proactive patrol, crime prevention, investigative, law enforcement, and emergency services. The UMD Police Department provides 24-hour per day coverage throughout the year.

Officers of the UMD Police Department are licensed as peace officers by the State of Minnesota Board of Peace Officer Standards and Training. Minnesota State Statute 629.40 gives peace officers statewide arrest powers while acting in the course and scope of employment. The department investigates all crimes that occur on UMD property. By working closely with federal, state, and local police agencies, the department strives to provide a safe environment for all students, staff, faculty, and visitors. The UMD Police Department has mutual aid agreements with the Duluth Police Department, St. Louis County Sheriff’s Office, Minnesota State Patrol, the Hermantown Police Department, and most other law enforcement agencies in the Duluth area. When the department receives information on an off-campus crime that requires investigation, it forwards the information to the proper law enforcement agency.

The UMD Police Department can be contacted via telephone through the St. Louis County 911 Emergency Communications Center at 218-727-8770; UMD Police Department officers can be contacted directly for non-emergencies at 218-726-7000. The UMD Police Department is located in the Darland Administration Building (DAdB), office #287, at 1049 University Dr. in Duluth, MN; 55811.

The UMD Police Department is also staffed by a full-time Associate Administrator and a full-time Principal Office and Administrative Specialist.

It is University policy to encourage the prompt reporting of all crimes committed on campus to the UMD Police Department and other appropriate law enforcement agencies, and to assist the victims of those crimes.

Crime Prevention
Ensuring the safety of the University community is a group effort. We all must do our part. When working, visiting, or attending classes on campus, keep in mind the following:

• Report any suspicious persons or activities to the UMD Police Department.
• Do not leave valuables unattended or unsecure.
• Do not prop open entrances to buildings.
• Lock your work and living areas every time you leave.
• Report any maintenance problems to UMD Facilities Management.
• Contact UMD Police or the Safewalk service for protective escorts.
• Be mindful of your surroundings.
• Report lost keys and access cards immediately to UMD Facilities Management.
Securing Valuables
Property theft is one of the most frequently occurring crimes on college campuses. Stolen items are rarely returned to the owner and most thieves are not arrested. However, victims may aid in recovery of property and criminal apprehension by recording and storing serial numbers and other identifying information of their valuables. Students, staff, faculty, and visitors are encouraged to secure all their valuables while at UMD.

Public Log
A public log of Campus Security Act offenses is available for public viewing at the UMD Police Department, located at 287 Darland Administration Building on the UMD campus during university business hours — Monday through Friday from 8:00am to 4:30pm.

Crime Reporting and the University’s Response

Crime Reporting
Call police immediately if you witness a crime, are a victim of one, or observe suspicious activity. You can report a crime by calling 911. The appropriate law enforcement agency will respond.

If you witness or are a victim of a crime, write down as much accurate information as you can remember. Try to obtain a description of the offender’s clothing, age, gender, height, weight, and voice. Also try to describe details such as ethnicity, eye color, hair color, facial structure and distinguishing characteristics.

Try to obtain a description and license number of any vehicles involved. Note the direction of travel if the vehicle leaves. Do not touch any items involved in the incident. Discourage others from entering the incident area unless they do so to lend aid to injured parties.

Employees of the University of Minnesota Duluth who become aware of Violation of University Policy, Student Conduct Code, or illegal activity are required to report the incident to their supervisor or to the UMD Police Department. In cases of illegal activity, employees should notify UMD Police by calling 911 immediately.

The UMD Police Department encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public records under state law, the UMD Police Department cannot hold reports of crime in confidence. Confidential reports for purposes of inclusion in the annual disclosure of crime statistics can generally be made to other UMD security authorities.
Crime Statistics
This brochure is published annually by the University and made available to all current and prospective students, staff, and faculty. Statistics are compiled by the University of Minnesota Duluth Police Department in consultation with Duluth and area law enforcement agencies and a wide range of University personnel called Campus Security Authorities (CSA). Campus Security Authorities, as defined by the Clery Act, have an obligation to report allegations of Clery Act-defined crimes if they conclude the allegations are made in good faith. These crime allegations should be reported to the University of Minnesota Duluth Police Department or to local law enforcement agencies.

The Clery Act definition of a Campus Security Authority includes faculty and staff beyond just police officers. A faculty or staff member who has significant responsibility for student and campus activities, including but not limited to student housing, student discipline, and campus judicial proceedings, is a Campus Security Authority. The intent of including non-law enforcement personnel as Campus Security Authorities is to acknowledge that many individuals and students in particular, are hesitant about reporting crimes to police, but may be more inclined to report incidents to other campus-affiliated individuals.

Examples of Campus Security Authorities who report statistics to the University of Minnesota Duluth Police Department are the Vice Chancellor for Student Life; faculty/staff advisors to student groups; Housing & Residential Life; Office of Student Conduct and Community Standards; Athletics; Recreational Sports and Outdoor Programs; and Parking Services.

Counselors' Confidential Reporting
Campus pastoral counselors and campus professional counselors, when acting as such, are not considered to be Campus Security Authorities and are not required to report crimes for inclusion into the annual disclosure of crime statistics.

The Clery Act Definitions of Counselors:
A Pastoral Counselor includes an employee of an institution, who is associated with a religious order or denomination and is recognized by that denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

A Professional Counselor includes an employee of an institution whose official responsibilities include providing psychological counseling to members of the institution's community and who is functioning within the scope of his or her license or certification.

Crime statistics from the past three calendar years can be found later in this report. Please review this section for the definitions used in categorizing different crimes and locations. Note: The 1998 amendments to the Clery Act note that student counseling staff are not required to report or disclose privileged information as Campus Security Authorities. As a matter of policy they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.
University Response to Crime Reports
The UMD Police Department will investigate all criminal allegations. These investigations may be done in conjunction with law enforcement agencies that participate in mutual aid agreements with UMDPD, or any law enforcement agency involved in the matter.

The UMD Police Department will classify reports in conjunction with the appropriate police agency according to the Minnesota State Law.

Students are members of the University community and citizens of the state. As citizens, students are responsible to the community of which they are a part, and the University neither substitutes for nor interferes with regular legal processes. Students are also responsible for offenses against the academic community. Therefore, an action involving the student in a legal proceeding in civil or criminal court does not necessarily free the student of responsibility for this conduct in a University proceeding. When a student is charged in both jurisdictions, the University will decide on the basis of its interest and the interest of the student whether or not to proceed with its internal review simultaneously or defer action.

The major objective of the disciplinary system at the University of Minnesota Duluth is to maintain standards of conduct and order commensurate with the educational goals of the institution. These procedures help students understand and accept the consequences of their behavior in relation to themselves and others. The procedures are designed to guarantee the rights of the accused and to protect the welfare of all members of the University community.

Monitoring Off-Campus Activities
The UMD Police Department monitors criminal activity occurring off-campus with the assistance of the Duluth Police Department and other area law enforcement agencies.

Timely Warning Issued
Campus Crisis Response - The Chief Law Enforcement Officer, the Vice Chancellor for Finance and Operations and the Vice Chancellor for Student Life are the lead personnel in campus crisis response. When an emergency situation occurs that impacts the campus community, these administrators, in consultation with the Chancellor, identify a crisis response team (typically four to six people) to coordinate campus crisis response. Specific team members will vary to meet the needs of the situation at hand.

Campus Notification System - In events where a Crisis Response Team determines that the situation represents a serious or continued threat to students and employees, the team will activate the Campus Notification System. A network of campus community members will be trained to carry out the campus notification system, notifying the campus and
surrounding community of emergency events as quickly as possible. Notification may be made by Tone Alert radio, phone and fax trees; text messaging; group email to all students, faculty and staff; campus homepage announcement, and area media as well as posted emergency notices on building entrances and exits and person to person when notification via electronic media is not possible. The Campus Crisis Response Team will determine the best combination of notification strategies to use in each situation. The plan includes training for those designated to carry out notification responsibilities.

Depending on the circumstances of the incident, especially in situations that could pose an immediate threat to the community and individuals, the UMD Police Department may also post a notice on the UMD Police Department web site to be electronically distributed to all Duluth campus students, staff, and faculty via University email.

**Emergency Response and Notification**

**Campus Emergency Response**
The Chief Law Enforcement Officer or designee, the Vice Chancellor for Finance and Operations and the Vice Chancellor for Student Life are the lead personnel in campus emergency response. When an emergency situation occurs on the campus, these administrators, in consultation with the Chancellor, identify an incident response team to coordinate campus emergency response. Specific team members will vary to meet the needs of the situation at hand.

**Emergency Notification**
In the event of a significant emergency or dangerous situation that poses an immediate threat to members of the University of Minnesota Duluth community, the University will immediately notify the campus. The situation will dictate which of the following notification methods are used. These include information in the media; online at the UMD home page at [www.d.umn.edu](http://www.d.umn.edu); through TXT-U, the University’s text message emergency notification system; and through e-mail; tone-alert radios; phone and fax trees; posted emergency notices on the entrances and exits to buildings; and on-scene public safety personnel.

**TXT-U Emergency Notification**
TXT-U is the University’s emergency notification text messaging system. Students, faculty, and staff can stay informed about critical campus safety information by registering to receive TXT-U messages. Only University of Minnesota students, faculty, and staff can register for TXT-U. However, you can add more than one mobile device to your account, registering your parents, family, friends, or others. TXT-U will be used infrequently and specifically for real emergency situations. To register for TXT-U, go to [http://www.d.umn.edu/emergency/TXT-U.html](http://www.d.umn.edu/emergency/TXT-U.html)

**Tone Alert Radio**
A tone alert radio is a radio that is programmed to receive emergency broadcasts directly from the UMD Police Department. Information sent to tone alert radios includes crimes
that threaten safety, severe weather warnings, hazardous material incidents, bomb threats, civil disturbances, or any other immediate threat on campus. Many departments, offices, reception desks, etc., have a tone alert radio and pass information on to others in their area when they receive a message.

**Activating the Emergency Notification System**

The UMD Police Department, working in collaboration with the Chancellor, Vice Chancellor for Finance and Operations, and Vice Chancellor for Student Life, will confirm the significance of an event and activate the appropriate level of the emergency notification system. Activation of the emergency notification system must be approved by University officials. As may be practical, without jeopardizing safety, the following individuals or entities will be consulted prior to emergency message dissemination. If the preceding person or entity is not available or it is not feasible to contact them, the next available entity (person) will be contacted for approval. In order of contact: Chancellor or designee; Vice Chancellor for Student Life; and Vice Chancellor for Finance and Operations; UMDPD Director or designee.

The university will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

There are times when seconds or minutes count in safety issues. In these cases it is at the discretion of the following people or entities to activate any of the appropriate communication devices under the authority of the Chancellor and incident response team. In order of contact: Chancellor or designee; chief law enforcement officer or designee; Vice Chancellor for Finance and Operations; Vice Chancellor for Student Life; Vice Chancellor for Academic Affairs.

The University has set responses for different emergencies that could occur on campus. This includes which notification methods will be used in an emergency and at what point during an emergency they will be activated. These set responses allow for quick and consistent activation of the emergency notification system.

Dissemination of emergency information to the larger community (i.e.: parents/families, the Duluth community, etc.) will take place at the discretion of the University’s Incident Response Team and as time allows. The UMD Police Department will work with the Emergency Response Team to determine how much information is appropriate to disseminate at different times. Depending on the nature of the incident, the University could utilize such avenues as the University home page at [www.d.umn.edu](http://www.d.umn.edu) or local media. The first concern of the University will be to disseminate information to those people directly affected by the emergency.

**Testing and Evacuation Drill**

The UMD Police Department and Environmental Health and Safety work with other departments at the University to ensure that emergency evacuation and response procedures are up-to-date and effective. The Department of Health and Environmental Safety is
working with each area of the University to develop and maintain emergency procedures and guidelines for their buildings and employees. The Office of Housing and Residential Life is responsible for developing and maintaining emergency evacuation procedures for all University Residence Halls. The UMD Police Department has procedures in place for the response to incidents such as active shooters and bomb threats.

Services and Resources

Access to Campus Facilities
The UMD campus is for use by the students, faculty, staff, and guests. Access is limited to normal business and building hours. Most campus facilities are accessible throughout the work day, Monday through Friday, and for limited hours on weekends.

Requests for access to facilities for events or other purposes should be directed to contacts noted in UMD scheduling policies. UMD reserves the right to deny access to facilities and services to those people or groups who do not meet campus guidelines and policies.

Policies and Procedures for Safe Access to Campus Buildings
- Keys and access cards are issued only to authorized faculty, staff, students and approved contractors.
- Exterior doors should not be propped open when the doors are locked.
- Building evacuation is mandatory for all fire alarms.
- Individual academic buildings are normally open by 7:00am. Employees and students in buildings after normal working hours should have University ID in possession.
- Only authorized individuals will be allowed to stay after building hours.

Access and Security in UMD Housing
UMD Housing has nine on-campus residential facilities for students.

University Housing staff receives training on security measures and emergency/ crisis management. Residence hall staff members inform residents of safety and security information via handbooks, floor meetings, and programming in the halls. Staff members work closely with the UMD Police Department in maintaining security in all residence halls and apartment units and in dealing with situations that affect the safety of residents.

Campus visitors will only be allowed in the Residence Halls when they are guests of and accompanied by a resident of that building. Residents are encouraged not to allow access for anyone other than their guests.

Campus Lighting
The University of Minnesota Duluth encourages notification of Facilities Management to report defective or poor lighting on campus. Contact Facilities Management at 218-726-8262 or 218-726-8263.
Emergency Telephone Access
Campus courtesy phones are placed in public areas around the campus. Courtesy phones provide free campus and local calling and can be used to report emergencies or to request assistance.

Parking Facilities
Parking lots are well-lit and checked frequently by the UMD Police Department and Facilities Management. Security cameras placed in locations around the campus are monitored by University of Minnesota Central Security.

Escorts
UMD’s “Safewalk” walking escort service is available Sunday through Thursday from 8:00pm to 11:00pm. Volunteers can be reached at 218-726-6100 or in the Greek office near the Kirby Student Center Lounge.

The UMD Police Department may also provide escorts to students, faculty, and staff from all campus locations to other on-campus or nearby locations, circumstances permitting.

Crime Prevention and Education Programs
Crime prevention and security awareness programs on personal safety and theft prevention are sponsored by various campus organizations throughout the year.

During Orientation in August, students are informed of services offered by the UMD Police Department. The presentations outline ways to maintain personal safety and residence hall security. Students are told about crime on campus and in surrounding neighborhoods. Similar information is available to new employees.

UMD Police Department personnel facilitate programs for students, parents, faculty, staff, resident advisors and directors, student organizations, and community organizations. They provide a variety of educational strategies and tips on how to protect themselves from criminal activity.

The UMD Police Department, UMD Housing, and other departments and organizations often collaborate in presenting crime prevention awareness sessions on sexual assault, relationship violence, stalking, alcohol and drug abuse, as well as educational sessions on personal safety and residence hall safety.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

Sexual Offender Registration
The Campus Sex Crimes Prevention Act (CSCPA) of 2000 is a federal law that provides for the tracking of convicted sex offenders enrolled at, or employed by, institutions of higher education. The federal law requires state law enforcement agencies (in Minnesota, it is the Minnesota Bureau of Criminal Apprehension) to provide UMD with a list of registered sex offenders who have indicated that they are enrolled, employed, or carrying on a vocation at UMD.
UMD is required to inform the campus community that a registration list of sex offenders is available by going to the UMD Police Department website, click on Sex Offender Locator. Or go to: [http://www.doc.state.mn.us/level3/search.asp](http://www.doc.state.mn.us/level3/search.asp).

The CSCPA further amends the Family Educational Rights and Privacy Act of 1974 (FERPA) to clarify that nothing in the Act can prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders.

**University of Minnesota Duluth Policies and Procedures**

Additional information and copies of relevant policies and procedures are available on the UMD website at [http://www.d.umn.edu](http://www.d.umn.edu).

**Student Conduct Code**

The University of Minnesota Student Conduct Code is based in these guiding principles:

- The University seeks an environment that promotes academic achievement and integrity, that is protective of free inquiry, and that serves the educational mission of the University.

- The University seeks a community that is free from violence, threats, and intimidation; that is respectful of the rights, opportunities, and welfare of students, faculty, staff, and guests of the University; and that does not threaten guests of the University; and that does not threaten the physical or mental health or safety of members of the University community.

- The University is dedicated to responsible stewardship of its resources protection of its property and resources from theft, damage, destruction, or misuse.

- The University supports and is guided by state and federal law while also setting its own standards of conduct for its academic community.

- The University is dedicated to the rational and orderly resolution of conflict.

The University-wide Student Conduct Code specifically prohibits scholastic dishonesty; disruptive classroom conduct; falsification; refusal to identify and comply; attempts to injure or defraud; threatening, harassing, or assaultive conduct; disorderly conduct; illegal or unauthorized possession or use of weapons; illegal or unauthorized possession of drugs or alcohol; unauthorized use of University facilities and services; theft, property damage, and vandalism; unauthorized access; disruptive behavior; hazing; rioting; violation of University rules; and violation of federal or state law. The entire Student Conduct Code including Duluth proceedings is available on the UMD website at [http://www.d.umn.edu/conduct/](http://www.d.umn.edu/conduct/).
University of Minnesota Policy Statement on Sexual Assault, Stalking and Relationship Violence

Policy 2.6.3, Effective May 2001, Last Updated January 2009

As a university and as a community we strive to assure the safety and to respect the dignity of each student, staff and faculty member. Sexual assault, relationship violence and stalking are prohibited at the University. Sexual assault and relationship violence, including threats of sexual assault and related relationship violence, are attacks not only on a person’s body, but also on the person’s dignity, and are not tolerated. To foster a community free from sexual assault and relationship violence, the University provides reporting options for responding, including the police department; victim/survivor assistance; internal mechanisms for discipline and dispute resolution; prevention training; and other related services.

Board of Regents Policy on Sexual Harassment prohibits conduct covered by this administrative policy and the Student Code of Conduct. Further, this policy implements the Regent’s policy in part and establishes procedures for responding to incidents involving sexual assault and relationship violence. The commitment of the entire University community to this policy contributes to our goal of creating a campus free from sexual assault and from other violence that may occur within a personal, intimate relationship.

Definitions
Consent: Consent is informed, freely and actively given, and mutually understood. If physical force, coercion, intimidation, and/or threats are used, there is no consent. If the Complainant is mentally or physically incapacitated or impaired so that the Complainant cannot understand the fact, nature, or extent of the sexual situation, and the condition was or would be known to a reasonable person, there is no consent. This includes conditions due to alcohol or drug consumption, or being asleep or unconscious.

Sexual Assault: Sexual assault is actual, attempted or threatened sexual contact with another person without that person’s consent. Sexual assault often is a criminal act that can be prosecuted under Minnesota state law, as well as under the Student Conduct Code and employee discipline procedures.

Relationship Violence: Relationship violence means causing physical harm or abuse, and threats of physical harm or abuse, arising out of a personal, intimate relationship. Relationship violence often is a criminal act that can be prosecuted under Minnesota state law, as well as under the Student Conduct Code and employee discipline procedures.
<table>
<thead>
<tr>
<th>Subject</th>
<th>Contact</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complainant (alleged victim) services</td>
<td>UMD Health Services</td>
<td>218-726-8155</td>
</tr>
<tr>
<td></td>
<td>Essentia/St. Mary’s Medical</td>
<td>218-786-4000</td>
</tr>
<tr>
<td></td>
<td>St. Luke’s Hospital</td>
<td>218-249-5555</td>
</tr>
<tr>
<td></td>
<td>UMD Women’s Resource Action Center</td>
<td>218-726-6292</td>
</tr>
<tr>
<td></td>
<td>Program to Aid Victims of Sexual Assault (PAVSA)</td>
<td>218-726-1931</td>
</tr>
<tr>
<td>To report a possible crime</td>
<td>The UMD Police Department</td>
<td>911</td>
</tr>
<tr>
<td></td>
<td>(24 hours a day, 7 days a week, every day of the year.)</td>
<td></td>
</tr>
<tr>
<td>To report an alleged violation by a student</td>
<td>Vice Chancellor for Student Life</td>
<td>726-8501 or 726-8502</td>
</tr>
<tr>
<td>To report an alleged violation by an employee</td>
<td>Human Resources/Equal Opportunity</td>
<td>218-726-7161</td>
</tr>
<tr>
<td></td>
<td>The Office of Equal Opportunity and Affirmative Action on the Twin Cities Campus</td>
<td>612-624-9547</td>
</tr>
<tr>
<td>For assistance if a residence hall student is involved</td>
<td>UMD Housing</td>
<td>218-726-8178 or 218-726-7381</td>
</tr>
<tr>
<td></td>
<td>Or UMD Police (see above)</td>
<td>911</td>
</tr>
</tbody>
</table>

**Responsibilities**

Counseling Services: Provide counseling services and referrals.

Equal Opportunity and Affirmative Action: Oversight of policy and complaint services, consultation regarding allegations, and in the Twin Cities system office, investigation of allegations against employees

Health Care Services: Provide health care and counseling, and referrals

Housing/Residential Life Office: Provide assistance to residents, including changing living situations if requested and reasonably available

Police Departments: Investigate allegations for possible criminal prosecution.

Student Conduct Office:

- Respond to and resolve allegations by students consistent with the Student Conduct Code. This includes advising and sanctioning student offenders when warranted. Investigate allegations, unless an appropriate and timely investigation is being conducted by police for use by the student conduct office. Provide Respondent with advocacy services.
• Provide resource and guidance for training of University presenters and formal hearings for board members and chairs.

Complainant (alleged victim) and Respondent (student being charged) Services:

• Maintain all contacts and reports as strictly confidential.
• Provide crisis intervention and advocacy for all parties.
• Assist Complainant in contacting police and/or reporting to other University offices if the victim/survivor consents (some can assist in obtaining restraining orders).
• Assist Complainant in obtaining medical assistance and counseling, changing academic programs or housing, etc.
• Campus-based programs will also provide awareness, prevention and risk-reduction training, and educational programming for students and employees.

Responding to Incidents of Sexual Assault, Stalking, and Relationship Violence: Administrative Procedures

• Any University of Minnesota student or employee who has been sexually assaulted or physically harmed is strongly encouraged to contact the police department in the location where the assault occurred (the University of Minnesota Police Departments can assist in making the contact.)

• The University strongly encourages individuals to report sexual assault and relationship violence to appropriate officials because it is the only way that action can be taken against an alleged violator of the policy. Timely reporting and a medical examination within 72 hours is critical in preserving evidence of sexual assault, and the ability to respond effectively, but victim/survivor can report an incident at any time.

• Complainants are encouraged to contact the local Program to Aid Victims of Sexual Assault (PAVSA) and/or counseling and healthcare services. All contacts are strictly confidential.
• Complainants are also encouraged to contact University officials for appropriate action. Specific contact information is contained in the Contact section above, but in general:
  • University housing residents should contact any Housing/Residential Life staff.
  • If a student is accused, report it to the student conduct office on the appropriate campus.
• If an employee is accused, report it to Human Resources and Equal Opportunity.

• University Employees and Students (when informed of an incident or assault) encourage the Complainant to report the incident to the police, and the local PAVSA office.

• If you are a University employee with supervisory or advising responsibilities, contact your campus student conduct office, or Human Resources and Equal Opportunity for guidance on the next step.

University Offices Receiving a Report

• Maintain the contacts as strictly confidential.

• Provide crisis intervention and advocacy, in some cases including assisting victims/survivors in seeking protective orders.

• Assist and support the Complainant in contacting police and/or reporting to other University offices, if the Complainant consents.

• Assist the Complainant in obtaining medical assistance and counseling, changing academic programs or housing, etc.

• Counseling and health care services will:
  • Maintain the contact as confidential
  • Encourage, assist (as needed) and support the Complainant in reporting the incident to the police
  • Provide appropriate counseling and medical services.

• Assist the Respondent with Student Advocacy support options.

Police departments will:

• On the Twin Cities, Duluth, and Morris campuses, the University of Minnesota Police Department will contact campus programs against sexual violence for Complainant assistance. On other campuses, local police departments are requested to assist in contacting local victim services agencies.

• Investigate and refer for prosecution when warranted.

Housing/Residential Life Offices will:

• Contact, or encourage contact with PAVSA, and assist in obtaining medical care if needed.

• Encourage the Complainant to report the incident to the police, and assist in
making the report if requested by the Complainant. Housing/Residential Life may be obligated to report to the police the fact that an assault was reported, but the name of the Complainant will only be provided with the Complainant’s consent, except in extenuating circumstances.

- If the person accused is a student, the incident will be reported to the campus office responsible for administering the Student Conduct Code.
- Report for appropriate investigation by campus authorities or police.

Human Resources and Equal Opportunity will:

- Contact PAVSA and assist in obtaining medical care if needed.
- Encourage the Complainant to report the incident to the police, and assist in making the report if requested by the Complainant. HR/EO may be obligated to report to the police the fact that an assault was reported, but the name of the Complainant will only be provided with the Complainant’s consent, except in extenuating circumstances.
- Allow the Complainant and the Respondent to have a non-participating support person present for interviews.
- If the person accused is a student, the incident will be reported to the campus office responsible for administering the Student Conduct Code.
- If the person accused is an employee, investigate, and make recommendations for action, as appropriate (in many cases, the police may conduct the investigation).

Campus student conduct office will:

- Respond to the allegations and discipline if needed, consistent with the Student Conduct Code.
- Assist the Complainant in contacting PAVSA if desired.
- Encourage the Complainant to report the incident to the police, and will assist in making the report if requested by the Complainant. Campus conduct offices may be obligated to report to the police the fact that an assault was reported, but the name of the Complainant will only be provided with the Complainant’s consent, except in extenuating circumstances.
- Permit the Complainant and the Respondent to have a support person or advisor present at any interview or hearing, in a manner consistent with the governing student conduct procedures.

University investigatory and disciplinary procedures will:

- Proceed independently of any action taken in the criminal or civil courts, as determined on a case-by-case basis. University
procedures are not a substitute for criminal court proceedings.

- Not require a Complainant to mediate directly with the person accused.
- Act promptly and appropriately in cases where the University judicial process has found the accused party or parties in violation of University policy. Possible sanctions include, but are not limited to, dismissal, suspension, and warning.
- Inform both Complainant and Respondent of the outcome.

Official Procedures on how to respond to incidents of sexual assault/relationship violence can be found at [http://www.d.umn.edu/umdoeo/sexual_assault_protocol.html](http://www.d.umn.edu/umdoeo/sexual_assault_protocol.html)

**The Discipline Process**
Alleged violations of the conduct code, no matter how minor or severe, are matters of concern to the University. Allegations of individual or group misconduct may be reported by the UMD Police Department, University departments, individual students, faculty/staff, or campus guests. All allegations of conduct code violations are reviewed by the UMD Office of Student and Community Standards to determine (1) whether the alleged misconduct appears, as judged by available evidence, to violate the conduct code; (2) which item(s) in the code may have been violated, and (3) to recommend an outcome to resolve the complaint.

**Student Hearings**
If a disciplinary hearing is conducted, both the Complainant and Respondent will be given the opportunity to have a support person with them during proceedings. If either party does not have a support person and wishes to have one, Student Advocacy will provide the party with options to accommodate their needs.

Once the hearing is concluded and a determination made, the Respondent will be informed of the outcome in writing, including information regarding access to an appeal if responsibility for a violation has been established. The Complainant will be informed verbally of any portion of the disposition that has a direct impact on them. The hearings are closed. Therefore the committee’s actions will not be made public.

Sanctions that may occur as a result of a determination of a violation include a warning and admonition, required compliance, and probation, suspension or expulsion.

**Drug and Alcohol Policy**
Federal laws require the University to carry out a program to prevent the unlawful possession, use, or distribution of illegal drugs and abuse of alcohol by its students and employees. The University prohibits the unlawful possession, use, or distribution of alcohol and illicit drugs by students and employees on all of its campuses and facilities, and as part of University-sponsored activities. It also prohibits the unlawful manufacture, dispensation, possession, and use of controlled substances in the workplace. Such laws are strictly enforced by the UMD Police Department. Violators may be subject to University disciplinary action and criminal prosecution. The University’s Drug-Free Workplace information can be found online at [http://www.policy.umn.edu/Policies/Operations/Safety/DRUGFREE.html](http://www.policy.umn.edu/Policies/Operations/Safety/DRUGFREE.html)
University of Minnesota Duluth Office of Housing and Residential Life
Missing Person Policy and Procedure

The purpose of this policy is to establish a policy and procedures for the University of Minnesota Duluth’s response to reports of missing student residents who reside in University-owned housing facilities, as required by the US Higher Education Opportunity Act of 2008.

For purposes of this policy, a student resident may be considered a missing person if the resident’s absence from residential life and the campus community is suspiciously different to his/her usual pattern of behavior and/or unusual circumstances may have caused the absence.

I. Student designation of missing person contact information
   a. Students age 18 and above and emancipated minors: Student residents will be given the opportunity to designate an individual or individuals to be contacted by the University no more than 24 hours after the time that the student resident is determined to be missing. A designation will remain in effect until changed or revoked by the student resident via email to umdhouse@d.umn.edu or until the student is no longer a resident of University housing.
   b. Students under the age of 18 and not emancipated: In the event a student resident who is not emancipated is determined to be missing, the University is required to notify a custodial parent or guardian no more than 24 hours after the student resident is determined to be missing. The custodial parent or guardian contact information will remain in effect throughout the duration of the contract period for which they signed when under the age of 18, unless the student turns 18 during the contract period and contacts Office of Housing and Residential Life to change or revoke the designation.

Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to the missing person contact information. The UMD Police Department will be notified for any missing person whether or not they have designated a missing person contact.

II. Official notification procedures for missing persons
   a. Any individual on campus who has information that a University student resident may be a missing person must notify the UMD Police Department as soon as possible.
   b. If a report of a potential missing person is made to UMD Housing, staff will immediately contact and work with the UMD Police Department. Cooperative efforts may include:
      • Conduct a health and wellness check on the resident,
      • Attempt to make contact via cellular phone, e-mail, or other means,
      • Identify other students who may be aware of the missing person’s whereabouts (i.e. roommate, friends, classmates, etc.).
      • Checking attendance at class or on campus employment, use of meal plan, etc.
c. The UMD Police Department will gather all essential information about the University student resident from the reporting person and other individuals who may provide information that will assist with the investigation.

d. No later than 24 hours after the University determines that a student resident is missing, the chief law enforcement on campus or designee will notify the designated missing person contact (for students 18 and above and emancipated minors) or the parent/guardian (for students under the age of 18 and not emancipated) that the student resident is believed to be missing. This individual contact will be updated as to the progress of the investigation into the missing person report.

III. Campus communications in the event of a missing student resident

In cases involving missing student residents, all inquiries by media or the public regarding missing student residents shall be referred to External Affairs. Law enforcement personnel are best situated to provide information that is designed to elicit public assistance in the search for a missing person. Therefore, all communications regarding missing students will be coordinated through the UMD Police Department and External Affairs.

Information shared with University housing residents.

In accordance with the Higher Education Act of 2008, all student residents may register a missing person contact with the Office of Housing and Residential Life. This is the individual who will be contacted by the University in the event a student resident is determined to be missing.

In the event a student is under 18 years of age and has not been legally emancipated, the missing student resident’s parent/guardian will be contacted. For students who are 18 years of age and above or emancipated minors, the contact may be a parent or any other designated individual(s).

A student resident can be reported missing at any time. The UMD Police Department will conduct a thorough investigation into all reports of potential missing student residents.

If you suspect a student to be missing, please contact the UMD Police Department.

Bias Incidents and Hate Crimes

Policy Statement

The University of Minnesota’s Mission Statement commits us to “establish and nurture an environment that actively acknowledges and values diversity and is free from racism, sexism, and other forms of prejudice, intolerance or harassment.” Members of the U of M community have the right not to be discriminated against by any agent or organization of the U of M for reasons of actual or perceived race, color, creed, religion, national origin, gender, gender identification, age, marital status, disability, public assistance status, veteran status and/or sexual orientation. The University of Minnesota Duluth does not tolerate such incidents and will seek resolution of such matters.
Definitions

Bias Incident: Expressions of disrespectful bias, hate, harassment, or hostility against an individual, group, or their property because of the individual or group’s actual or perceived race, color, creed, religion, national origin, gender, gender identification, age, marital status, disability, public assistance status, veteran status and/or sexual orientation can be forms of discrimination. Expressions vary, and can be in the form of language, words, signs, symbols, threats, or actions that could potentially cause alarm, anger, fear, or resentment in others, or that endanger the health, safety, and welfare of a member(s) of the University community, even when presented as a joke.

Hate Crimes: Minnesota does not have a “hate crimes law.” Instead, the Legislature has identified particular crimes that, if perpetrated because of the victim’s actual or perceived race, color, religion, sex, sexual orientation, disability, age, or national origin, trigger heightened penalties. Included crimes are criminal damage to property, assault, and harassment/stalking.

Bias Incidents not under the jurisdiction of the University of Minnesota: Bias incidents impacting students, faculty, and staff but occurring beyond the campus should be reported through this process.

Conduct and Free Speech: The conduct underlying some bias incidents might be protected speech, but still violate the University of Minnesota’s commitment to civility and diversity. Constitutional rights will continue to be protected, and University community members will also exercise the right to speak, engage in educational dialogue, and seek a constructive response rooted in the university’s mission and vision.

Procedures: Reporting a Possible Bias Incident

Please report any incidents in which it is perceived that you, someone you know, or a group within our university community has experienced bias, discrimination or hostility. UMD is concerned about incidents based on actual or perceived race, color, creed, religion, national origin, gender, gender identification, age, marital status, disability, public assistance status, veteran status and/or sexual orientation. The University of Minnesota is ready and willing to provide support, and address disrespectful bias and discrimination within our community. Details need to be reported so that affected parties can gain needed assistance. Reporting of incidents is an important part of resolving the problem.

It is encouraged that potential crimes and incidents are reported before removing any evidence of bias.

Reasons for reporting an incident:
- So you or someone you know can receive support
- So any damage to property can be repaired
- So we can follow-up with any alleged perpetrators
- So we can track campus climate and work towards improving it
- So we can try to prevent further acts of bias
- Because suffering in silence can be a suffocating experience

University of Minnesota Duluth Contacts and Reporting:
Many University of Minnesota offices and staff members are willing to assist and provide support. If you have experienced or witnessed a bias incident please contact us for support and to allow us to respond:

<table>
<thead>
<tr>
<th>FIRST RESPONSE</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Police Assistance/UMD Police Department</td>
<td>911</td>
</tr>
<tr>
<td>Human Resources/Equal Opportunity</td>
<td>218-726-7161</td>
</tr>
<tr>
<td>Bias/Discrimination Reporting Form (for all UM campuses):</td>
<td></td>
</tr>
<tr>
<td><a href="http://www.d.umn.edu/umdoeo/reporting_options.html">http://www.d.umn.edu/umdoeo/reporting_options.html</a></td>
<td></td>
</tr>
</tbody>
</table>

**Possession or Carrying of Weapons**

No person, whether a student, employee, or visitor, shall possess or carry a weapon while on University property, except as authorized below.

**Authorized Possession or Carrying of Weapons**

This policy authorizes the possession or carrying of weapons on University property under the following circumstances:

**Law Enforcement and Military Personnel:** Licensed peace officers, security guards, other law enforcement agents, and military personnel may possess or carry weapons on University property when acting in the course of their official duties and when authorized by law to carry weapons.

**Military Training:** Students, employees, and visitors participating in military training may possess or carry weapons on University property when acting in the course of their official duties or performing duly assigned tasks involving weapons.

**Presidential Approval:** The president or delegate may in writing permit or revoke permission for the otherwise lawful possession or carrying of a weapon on University property. This may include possession or carrying of a weapon for an academic use, use of a firearm at a campus shooting range, otherwise lawful storage of a weapon on residential property not operated as a residence hall, or any other possession or carrying of a weapon on University property.

**Storage of a Firearm:** Otherwise lawful storage of a firearm inside a personal motor vehicle is permitted on University property.

**Violations**

**Students:** Violation of this policy by a student is a violation of, and will be adjudicated in accordance with, Board of Regents Policy: Student Conduct Code.

**Employees:** Violation of this policy by an employee constitutes misconduct subject to University discipline up to and including termination.
Visitors: Violation of this policy by a visitor shall result in a request to leave the University property, function, or event, as the case may be, and also may result in a written directive prohibiting presence on University property.

Referral to Law Enforcement Agencies: The University may refer related suspected violations of law to appropriate law enforcement authorities and provide access to investigative and other data as permitted by law.

Definitions

Criminal Offenses
The majority of the definitions are from the FBI’s Uniform Crime Reporting Handbook. Sex offense definitions are from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program.

Aggravated Assault: The unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property of another, etc.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned.)

Murder and Non-Negligent Manslaughter: The willful (non-negligent) homicide of one human being by another.

Negligent Manslaughter: The killing of another person through gross negligence.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or putting the victim in fear.

Sex Offenses
Forcible Sex Offenses: Any sexual act directed against another person, forcible and/or against the person’s will; or not forcible or against the person’s will where the victim is incapable of giving consent.

Forcible Rape: The carnal knowledge of a person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving
consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

Forcible Sodomy: Oral or anal sexual intercourse with another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of temporary or permanent mental or physical incapacity.

Sexual Assault With an Object: The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of temporary or permanent mental or physical incapacity.

Forcible Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of temporary or permanent mental or physical incapacity.

Non-Forcible Sex Offenses: Unlawful, non-forcible sexual intercourse.

Incest: Non-forcible sexual intercourse between persons who are related to each other within degrees wherein marriage is prohibited by law.

Statutory Rape: Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Hate Crimes
Hate Crime: A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender’s bias. Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation or ethnicity/national origin.

Although there are many possible categories of bias, under Clery, only the following six categories are reported:

- Race: A preformed negative attitude toward a group of persons who possess common physical characteristics (e.g., color of skin, eyes, and/or hair; facial features, etc.) genetically transmitted by descent and heredity, which distinguish them as a distinct division of humankind (e.g., Asians, blacks, whites).
- Gender: A preformed negative opinion or attitude toward a group of persons because those persons are male or female.
- Religion: A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, atheists).
• Sexual orientation: A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex (e.g., gays, lesbians, heterosexuals).

• Ethnicity/national origin: A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs and traditions (e.g., Arabs, Hispanics).

• Disability: A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.

Additional Hate Crime categories: (Note: these crimes are only reported in the annual statistics if the crime is considered a hate crime.)

• Larceny-Theft: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. (Constructive possession is where one does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.)

• Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

• Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

• Destruction/Damage/Vandalism of Property (Except “Arson”): To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Illegal Weapons Possession
The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Drug Abuse Violations
Violations of state and local laws relating to the unlawful possession, sale, use, growing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroine, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violations
The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, and/or possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all
attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

Other Definitions
Pastoral counselor: A person who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor. (Note: pastoral counselors are not campus security authorities for reporting campus crime statistics.)

Professional counselor: A person whose official responsibilities include providing mental health counseling to members of UMD’s community and who is functioning within the scope of his or her license or certification. (Note: professional counselors are not campus security authorities for reporting campus crime statistics when acting in their counseling capacities.)

Referred for campus disciplinary action: The referral of a student to any campus official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction. (Note: These referrals do not include those students already counted in the arrest categories for liquor law violations, drug law violations, and arrests for weapons violations, but will include students referred for disciplinary action for a major crime (murder, sexual offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, and manslaughter). Crime Definitions are from the Uniform Crime Reporting Handbook.

Locations

On Campus: Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes, including residence halls. Also, any building or property that is within or reasonably contiguous to the area identified in the first part of this definition that is owned by the institution but controlled by another person, is frequently used by student, and supports institutional purposes (such as a food or other retail vendor).

On-Campus Residence Halls: Any student housing facility that is owned or controlled by the institution, or located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus and is considered an on-campus student housing facility.

Non-Campus Property: Any building or property owned or controlled by a student organization that is officially recognized by the institution; or used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property: All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from campus.
Crime Statistics

This brochure is published annually by the University and made available to all current and prospective students, and to staff and faculty. Statistics are compiled by the UMD Police Department in consultation with the University personnel in Student Affairs, faculty and staff advisors to student groups, Office of Housing and Residential Life, and other University areas.

Statistics from the past three calendar years can be found in the following charts. The Definitions are listed for categorizing different crimes and location.

### Campus Crime Charts

<table>
<thead>
<tr>
<th>Crimes Reported</th>
<th>Total On Campus (inc. residence halls)</th>
<th>On Campus (residence halls)</th>
<th>Non-Campus Buildings or Properties</th>
<th>Public Property</th>
<th>Summary of Statistics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liquor Law Violations-</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Arrests</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>346 258 253</td>
<td>248 225 187</td>
<td>8 8 29</td>
<td>36 29 15</td>
<td>390 295 297</td>
</tr>
<tr>
<td>Liquor Law Violations – Disciplinary</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Action/Judicial Referrals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>0 0 330</td>
<td>0 0 330</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 330</td>
</tr>
<tr>
<td>Drug Law Violations/Arrests</td>
<td>27 49 68</td>
<td>24 39 52</td>
<td>0 0 0</td>
<td>16 9 8</td>
<td>43 58 76</td>
</tr>
<tr>
<td>Drug Law Violations Disciplinary</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Action/Judicial Referrals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
</tr>
<tr>
<td>Illegal Weapons Possession-Arrests</td>
<td>0 0 1</td>
<td>0 0 1</td>
<td>0 0 0</td>
<td>0 0 1</td>
<td>0 0 2</td>
</tr>
<tr>
<td>Illegal Weapons Possession-</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Disciplinary Action/Judicial Referrals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
</tr>
</tbody>
</table>

Note: For incidents involving both arrests and campus judicial action, the incident is counted only as an arrest.

1. Of the crimes reported on-campus, those listed in this section occurred in on-campus student residences.

* Liquor law violation – disciplinary action/judicial referral numbers not available for 2009 & 2010
<table>
<thead>
<tr>
<th>Crimes Reported</th>
<th>Total On Campus (inc residence halls)</th>
<th>On Campus (residence halls)</th>
<th>Non-Campus Buildings or Properties</th>
<th>Public Property</th>
<th>Summary of Statistics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder/Non-Negligent Manslaughter</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
</tr>
<tr>
<td>Negligent Manslaughter</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
</tr>
<tr>
<td>Sex Offenses-Forcible</td>
<td>1 2 3</td>
<td>1 2 1</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>1 2 3</td>
</tr>
<tr>
<td>Sex Offenses-Nonforcible</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
</tr>
<tr>
<td>Robbery</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
</tr>
<tr>
<td>Aggravated Assault</td>
<td>1 0 1</td>
<td>0 0 1</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>1 0 1</td>
</tr>
<tr>
<td>Burglary</td>
<td>7 2 2</td>
<td>4 1 2</td>
<td>1 0 0</td>
<td>0 0 0</td>
<td>8 2 2</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
</tr>
<tr>
<td>Arson</td>
<td>1 0 0</td>
<td>1 0 0</td>
<td>0 0 0</td>
<td>0 0 0</td>
<td>1 0 0</td>
</tr>
</tbody>
</table>

1. Of the crimes reported on-campus, the following occurred in on-campus student residences.

**Hate Crimes**

2011
- Two on campus cases of Intimidation characterized by race
- Two on campus cases of Destruction/Damage/Vandalism of Property characterized by race
- One on campus case of Intimidation characterized by Ethnicity National Origin

2010
- One on campus case of Intimidation characterized by race.
- One on campus case of Intimidation characterized by religion.
- One on campus case of Intimidation characterized by sexual orientation.
- One on campus case of Destruction/Damage/Vandalism of Property characterized by race.

2009
- No hate crimes to report for the calendar year 2009

**Records Retention**

Records supporting the statistics reported in the UMD Campus Safety and Security Report are kept for seven years from the date of incident.
University of Minnesota Duluth

Annual Fire Safety Report

The University of Minnesota Duluth has ten student housing facilities for approximately 3,200 student residents. Five are traditional style residence halls and five are apartment style facilities. The chart below summarizes fire safety systems in each facility and the number of fire drills held during the 2011 calendar year.

<table>
<thead>
<tr>
<th>UMD Student Housing</th>
<th>Fire Alarm Monitoring (3)</th>
<th>Full Sprinkler System (1)</th>
<th>Smoke Detection</th>
<th>Fire Extinguisher Devices</th>
<th>Evacuation Plans/ Placards (4)</th>
<th>Number of drills (2)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Burntside Hall</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>3</td>
</tr>
<tr>
<td>Griggs Hall</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>3</td>
</tr>
<tr>
<td>Ianni Hall (opened Fall 2011)</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>1</td>
</tr>
<tr>
<td>Lake Superior Hall</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>3</td>
</tr>
<tr>
<td>Vermilion Hall</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>3</td>
</tr>
<tr>
<td>Goldfine Hall (apartments)</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>4</td>
</tr>
<tr>
<td>Heaney Hall (apartments)</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>4</td>
</tr>
<tr>
<td>Junction Apartments</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>3</td>
</tr>
<tr>
<td>Oakland Apartments</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>4</td>
</tr>
<tr>
<td>Stadium Apartments</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>4</td>
</tr>
</tbody>
</table>

1-Full Sprinkler System is defined as having sprinklers in both the common areas and individual rooms.

2-Number of drills is the number of evacuation (fire) drills each academic year.

3-Fire Alarm Monitoring indicates if the fire alarms are monitored at a central location.

4- Evacuation Plan - indicates if a location has evacuation plans for fire evacuation.

Policies and Procedures

Policies and procedures for fire safety and evacuation are included in the UMD Housing & Residence Life Guidebook at [www.d.umn.edu/housing/guidebook](http://www.d.umn.edu/housing/guidebook) Policies and procedures are also reviewed at “floor” or “area” meetings with the residents living in University housing facilities at the beginning of fall semester.

Appliances, cookware or decorative items with open flames are not allowed. Student residents living in traditional residence halls may bring a microwave up to 1,000 watts, a coffee pot and popcorn popper. No other cooking appliances are allowed in traditional residence halls. Student residents living in University apartments are allowed to bring cooking items that do not have an open flame. Policies are listed at [www.d.umn.edu/housing/guidebook/#pp-appliances](http://www.d.umn.edu/housing/guidebook/#pp-appliances)
Any fire, fire alarm activation or sprinkler activation needs to be reported Housing & Residence Life. Typically the first staff to be notified will be the Resident Advisors for the specific living area. An electronic monitoring system monitored by a contract vendor notifies 911 of activated systems.

UMD is a smoke free campus. No smoking is allowed in University facilities or on University grounds.

Education

UMD Housing & Residence Life staff receives training in use of fire extinguishers and fire safety on an annual basis.

Resident Advisors review fire safety and fire evacuation procedures at floor and area meetings at the beginning of fall semester.

Student Housing Evacuation

Fire evacuation drills are coordinated between UMD Housing & Residence Life, UMD Environmental Health and Safety, and the Duluth Fire Department at the beginning of each fall semester.

Fire evacuation maps and/or procedures are posted on the inside of every residence hall room door and University apartment door.

In a fire emergency:

- Pull the fire alarm if able.
- Call 9-911.
- Remain calm and act quickly.
- Wear protective clothing such as a coat and shoes, and carry a damp towel for use in heavy smoke.
- Close your room door and windows.
- Walk in an orderly manner to the nearest exit. Never use an elevator.
- Move a safe distance away from the building and out of the way of fire department personnel.
- Remain outside until you are told to return by the staff.

If you think there is a fire in the hallway, feel the door before you open it:

- If the door does not feel hot, open it slightly, holding your head away and brace the door with your foot.
- Put your hand across the opening to test the heat of the air.
- If the door is hot and the hallway unsafe, plug any opening or cracks through which smoke may enter your room using wet towels, sheets, blankets, etc.
- If smoke does enter the room, open the window for ventilation; break it if sealed.
- DO NOT JUMP.
- Make your presence known.
- Wait for rescue.

In case of minor fire:

- Pull the fire alarm if able.
- Call 9-911.
- Use a fire extinguisher located in the hallway cabinets or a blanket to smother the fire.
- Call the Lake Superior Hall Information Desk at 218-726-7381.
- Never risk your personal safety!
Fire Statistics

UMD Housing & Residence Life maintains a fire log for fires that occur in UMD student housing facilities. The fire log can be reviewed in the UMD Housing Office during normal business hours, Monday – Friday, 8:00 a.m. – 4:30 p.m.

<table>
<thead>
<tr>
<th>Housing Facility</th>
<th>2008</th>
<th>2009</th>
<th>2010</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Burntside Hall</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Griggs Hall</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Lake Superior Hall</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Vermilion Hall</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Goldfine Hall</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Heaney Hall</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Junction Apartments</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Oakland Apartments</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Stadium Apartments</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Fire Details

NA

System Upgrades

Housing & Residence Life works closely with University code officials to review current systems and plan for future improvements. There are currently no plans deemed necessary for improvements in fire safety systems or procedures.

7/2012

Produced by University of Minnesota Duluth Police Dept. 09/2012. This publication can be made available in alternative formats for people with disabilities. To request an alternative format or more copies, contact the UMD Police Department, 1049 University Dr., DAdB 287, Duluth, MN  55812; 218-726-7000.

The University of Minnesota shall provide equal access to and opportunity in its programs, facilities, and employment without regard to race, color, creed, religion, national origin, gender, age, marital status, disability, public assistance status, veteran status, sexual orientation, gender identity, or gender expression.