Waitlist

Wait listing is part of the enrollment system. It helps students access seats that come available after a class has closed. You are eligible to wait list for courses when indicated by a small yellow triangle icon appearing next to the class schedule. Not all departments use the waitlist services.

Example of a course with the waitlist available:

Legend for class schedule icons:

![Legend icons: Open, Closed, Wait List]

**Implications of adding yourself to the waitlist**

By your acceptance of a place on the waitlist for this course, you may be automatically enrolled if space becomes available. If that enrollment occurs you are entering into and agreeing to a legally binding contract to pay all tuition and fees and non-refundable fees. If you fail to pay on schedule, you agree to pay all attorney’s fees, collections costs, late fees, installment fees, court costs, collection agency commissions and other costs incurred.

You will receive a communication if you are successfully registered from the waitlist.

At any time prior to getting enrolled you can either remove yourself from the waitlist or, once enrolled, drop the course if you no longer want to be enrolled in accordance with the cancel/add and refund deadlines.

**Closed classes and time conflicts (using the swap option)**

The scenario: Class A and B meet at the same time. You enroll in class A and you would prefer to enroll in class B. However, class B is full and has a waitlist available so you add yourself to the waitlist. When a spot becomes available in class B, you may be auto-enrolled in class B and dropped from class A.

To prioritize your registration preferences, select the Swap option to authorize registration in class B and to drop class A, if class B becomes available. For more information and guide to the Swap feature, please view this quick how-to guide.
FAQs

What are some things that would prevent me from getting on the waitlist?

- Your enrollment appointment time and date has not been reached
- You have not met all the prerequisites for the class
- A waitlist is not available

Will having a hold on my account impact my ability to use the waitlist function?
Yes. Any type of hold that impacts registration will prohibit a student’s ability to use the waitlist function. You should consult with One Stop Student Services for more information about resolving the hold on your account.

Can I see where I am on the waitlist?
No. You will be able to see how many students are on the waitlist, but not your position within the list.

If a seat becomes available and I am on the waitlist, what do I need to do?
You may be automatically enrolled if space becomes available. You will receive a communication if you are successfully registered from the waitlist.

When is the last day I can add myself to a waitlist?
Eight calendar days before the first day of the session. UMD waitlist ends one week prior to the start of classes.

What if I need a closed class to graduate? Can I be moved up on the waitlist?
The department offering the course has the discretion to move a student’s position within the waitlist. You should talk with your adviser about possible next steps.

What happens if I add myself to the waitlist of multiple sections within the same course?
If a seat becomes available and you are auto-enrolled in one of the sections, you will be automatically removed from the other waitlists pertaining to that course. Students cannot prioritize multiple sections within the same class.
What are some things that would prevent me from auto-enrolling from waitlist?

- You are already enrolled in another section of the same course
- A spot doesn’t become available
- You have a time conflict with another course you are already enrolled in
- You have reached your maximum semester units
- You have not met the prerequisites for that particular course
- You will fall below the minimum number of credits required for you as an international student, student athlete, or other status requiring you to remain enrolled in a minimum number of credits

Can a waitlist become closed for a class?
Yes. There are a limited number of seats available for a waitlist, so if all positions are filled, you will be unable to add yourself to the waitlist until a seat opens up.

How many classes can I waitlist for?
Your college determines the maximum number of credits (rather than the number of classes) that you can enroll and waitlist for each term.

When should I use the Swap function?
Swap allows you to remain in one class while waitlisted in a second class. If you are enrolled from the waitlist, the original class will be dropped. Swap should be used in the following scenarios:

- If you are already enrolled in another section of the same class for which you wish to waitlist;
- If you have a time conflict between an enrolled class and a class for which you want to waitlist;
- If you are already enrolled in the maximum number of credit hours for a term and want to still get on a waitlist;
- If the difference in units between the class being dropped and the class being added would put you below the minimum units set for you as an international student, student athlete, or other status requiring you to remain enrolled in a minimum number of credits.